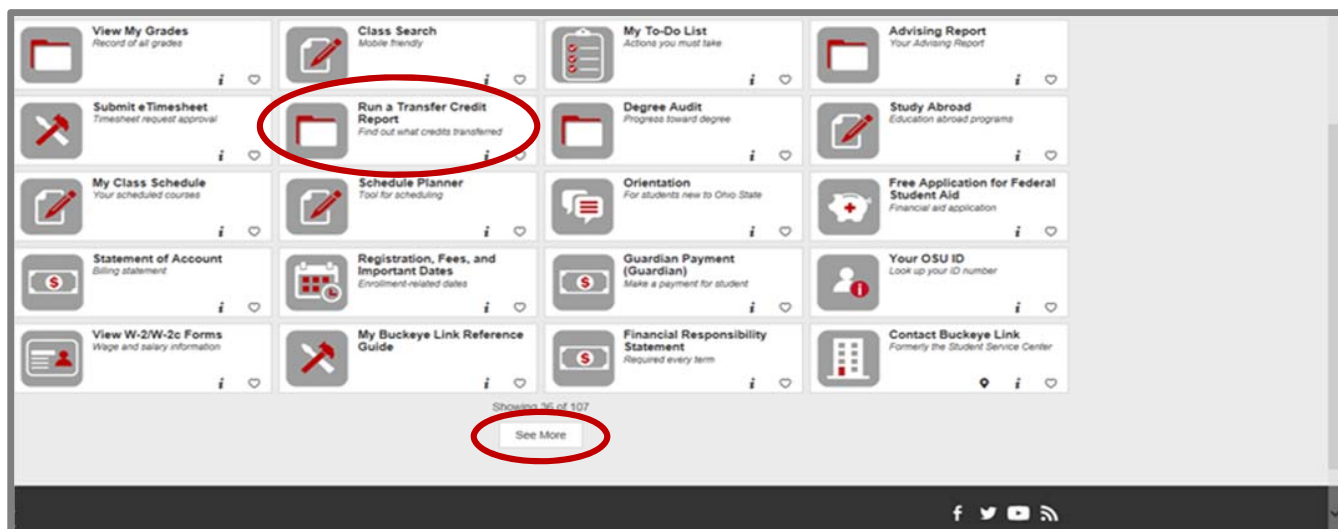


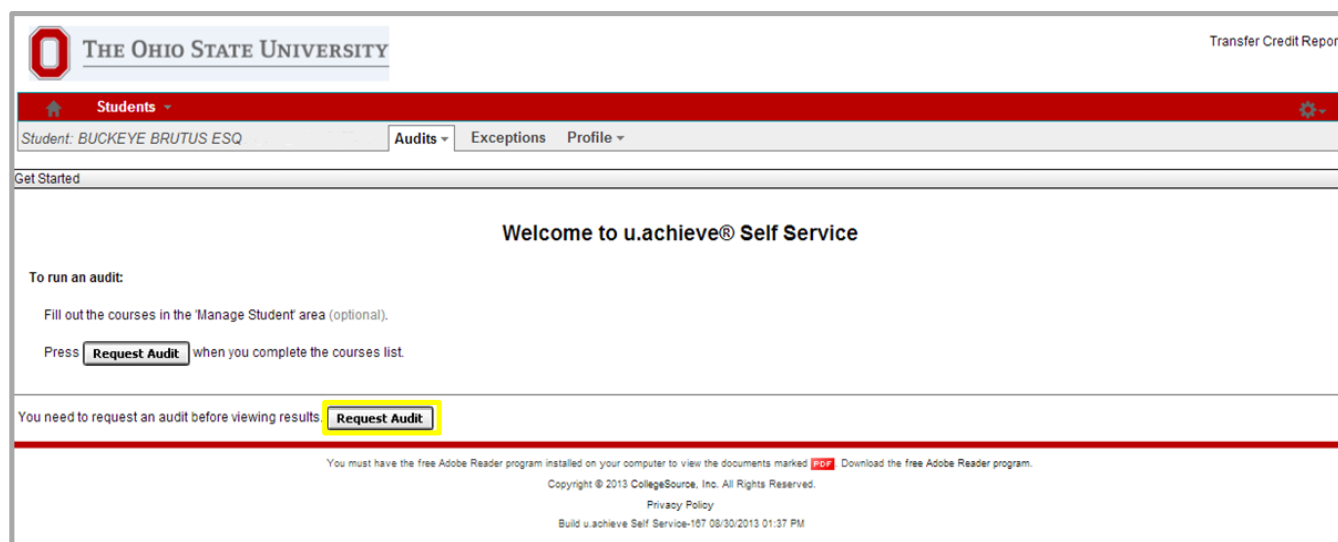


Instructions for Running Your Transfer Credit Report (PDF)


1. Visit Buckeye Link: <http://buckeyelink.osu.edu/>
2. Scroll down and choose **Run a Transfer Credit Report** Click **See More** until you find it.



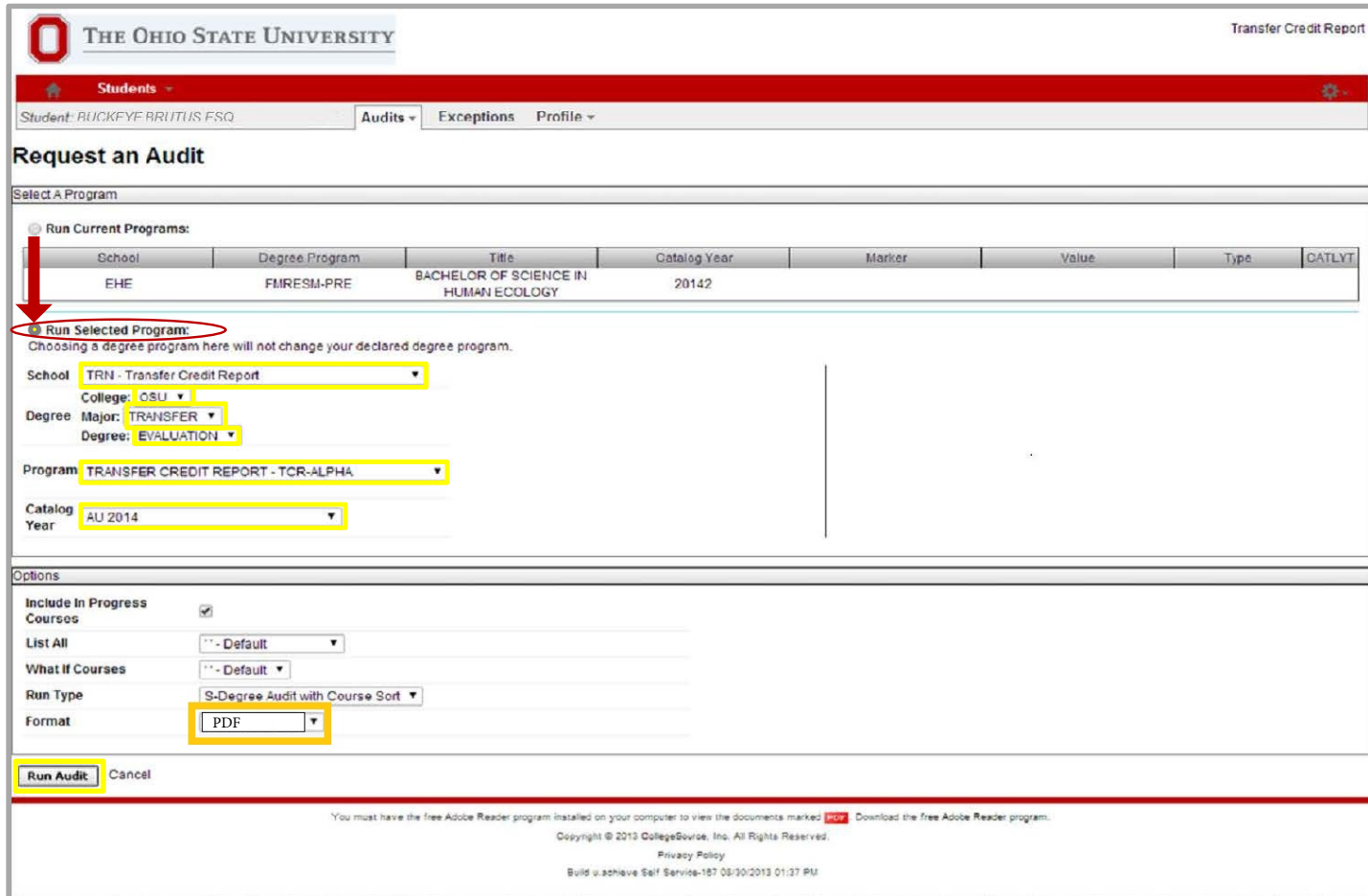
3. At the **Self Service** page click **Request Audit**



4. At the **Request an Audit** page **Run Current Programs** will be selected by default. Change this to **Run Selected Program** and set the following as:
 - School: TRN-Transfer Credit Report
 - College: OSU
 - Major: TRANSFER
 - Degree: EVALUATION
 - Program: TRANSFER CREDIT REPORT-TCR-ALPHA
 - Catalog Year: (Select any option here)
 - Format: PDF (*Under Options*)

5. Click  to run your Transfer Credit Report

Note: An **HTML** version of the Transfer Credit Report opens by default. To produce a **PDF** version, under **Options**, change **Format** to **PDF**



THE OHIO STATE UNIVERSITY Transfer Credit Report

Students ▾

Student: BUCKEYE BRUTUS ESQ Audits ▾ Exceptions Profile ▾

Request an Audit

Select A Program

☐ Run Current Programs:

School	Degree Program	Title	Catalog Year	Marker	Value	Type	CATLYT
EHE	FMRESM-PRE	BACHELOR OF SCIENCE IN HUMAN ECOLOGY	20142				

☒ Run Selected Program:
Choosing a degree program here will not change your declared degree program.

School: TRN - Transfer Credit Report

College: OSU

Degree Major: TRANSFER

Degree: EVALUATION

Program: TRANSFER CREDIT REPORT - TCR-ALPHA

Catalog Year: AU 2014

Options

Include In Progress Courses ☒

List All: **- Default

What If Courses: **- Default

Run Type: S-Degree Audit with Course Sort

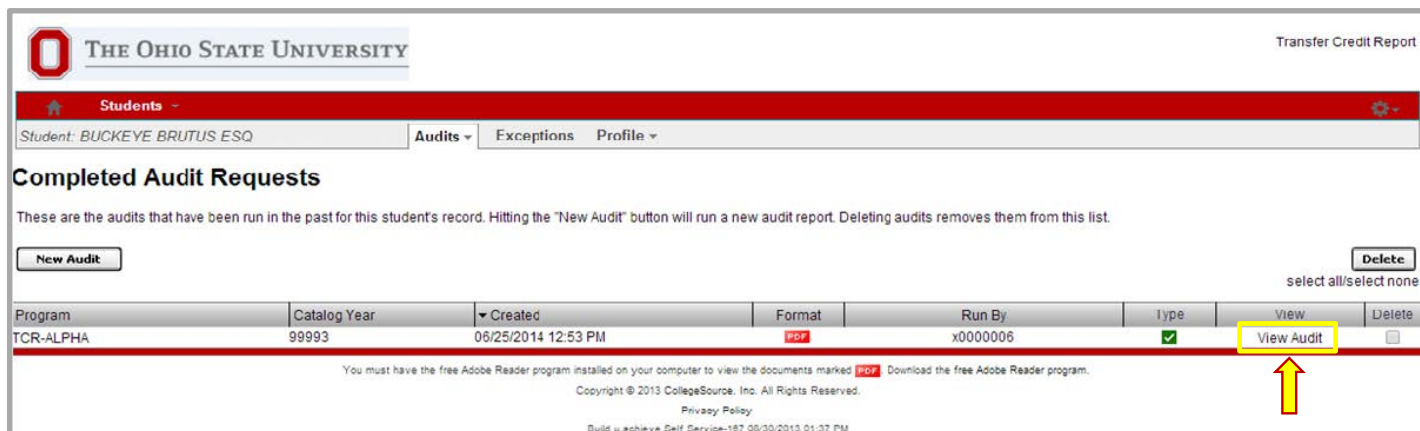
Format: PDF

Run Audit Cancel

You must have the free Adobe Reader program installed on your computer to view the documents marked PDF. Download the free Adobe Reader program.

Copyright © 2013 CollegeSource, Inc. All Rights Reserved.
Privacy Policy
Build u.achieve Self Service-187 05/30/2013 01:37 PM

6. You will be directed to the **Completed Audit Requests** page where your audit will appear shortly
7. Click View Audit to open the report



THE OHIO STATE UNIVERSITY Transfer Credit Report

Students ▾

Student: BUCKEYE BRUTUS ESQ Audits ▾ Exceptions Profile ▾

Completed Audit Requests

These are the audits that have been run in the past for this student's record. Hitting the "New Audit" button will run a new audit report. Deleting audits removes them from this list.

New Audit

Program	Catalog Year	Created	Format	Run By	Type	View	Delete
TCR-ALPHA	99993	05/25/2014 12:53 PM	PDF	x0000006	✓	View Audit	Delete

You must have the free Adobe Reader program installed on your computer to view the documents marked PDF. Download the free Adobe Reader program.

Copyright © 2013 CollegeSource, Inc. All Rights Reserved.
Privacy Policy
Build u.achieve Self Service-187 05/30/2013 01:37 PM

8. Click "Download PDF Audit." Save the file for your records.